

Receipt and use of NSROC III documents containing export controlled ITAR information is restricted to U.S. Citizens and/or U.S. Permanent Residents with a Green Card.

Users of NSROC III documents containing export controlled ITAR information need to be aware of their responsibility to the sensitivity and protection requirements of ITAR and SBU documentation. Users handling this documentation shall limit its access to authorized users only (U.S. Citizens and/or a U.S. Permanent Resident with a Green Card). When unattended, this documentation must be stored in a locked file cabinet, locked desk drawer, a locked credenza, or similar locked compartment. It can also be stored in a room or area that has sufficient physical access control measures to afford adequate protection and prevent unauthorized access by unauthorized users. Emails shall not contain ITAR or SBU information. ITAR or SBU information can only be transmitted via first class mail, courier, encrypted FTP, encrypted HTTP, or secure fax.

Contact Randy J. Belew, Goddard Space Flight Center (GSFC) Contracting Officer by telephone at 301-286-6204, or by e-mail to randy.j.belew@nasa.gov, if you have any questions concerning this form or anything else pertaining to the NSROC III procurement.

ACKNOWLEDGEMENT STATEMENT

Your company's security department shall provide a certification on company letterhead to the Contracting Officer that the identified person requesting access to these documents is an employee of the company and either a US citizen or lawful US permanent resident with a green card. The completed and signed access request form and the certification on company letterhead shall be submitted at the same time.

Last Name	First Name	Middle Initial
Telephone No.		Email Address
Organization/Company Name		
Business Mailing Address (include Building and Room Number)		
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, Expiration Date: _____ <input type="checkbox"/> No		
U.S. Citizen		If not a U.S. citizen, are you a permanent resident (Green Card Holder)
User Signature		Date
Contracting Officer Signature		Date